



*American Citizen Services
Consular Section, U.S. Embassy Pristina*

Dear U.S. Citizen,

Thank you for making an appointment for passport services at the U.S. Embassy Consular Section. A tourist passport is normally processed in three to four weeks, but please apply in advance (up to one year prior to expiration) as processing times may vary.

Renewal: a) Complete the form online via the [Online Application Wizard](#), or
b) Print form [DS-82](#) and complete it by hand.

Please select 52 page book: \$110

Minor U.S. Citizens (up to age 16), First time, or lost/stolen passport:

a) Complete the form online via the [Online Application Wizard](#), or

b) Print form [DS-11](#) and complete it by hand. **Do not sign the form.**

Please select 52 page book (*first time, or lost/stolen passport* :\$135), (*Minors*: \$105).

- To expedite processing, fill out the application online, print and bring completed application.
- Birth certificate (original, plus one copy).
- Police reports are encouraged for stolen passports.
- All fees are payable in U.S. Dollars or euros at the Embassy's exchange rate. A combination of U.S. Dollars and euros cannot be accepted. All fees are CASH ONLY.
- Most recent U.S. passport (plus one photocopy of biographic page), even if expired.
- [1 Passport photo](#), 2"x 2" (5cm x 5cm), color, white background, taken within the past 6 months.
- U.S. military members: Bring your military ID and first time passport applicants, bring your orders.

MINOR U.S. CITIZENS (up to age 16) must submit:

- Parents' passports (plus one photocopy of each).
- Progressive photos – one or two from each year since issuance of last passport.
- Both parents, along with each minor, must be physically present in the Consular Section to sign a minor's passport application. **Everyone must be listed when making appointment.**
- If one parent is not physically present, notarized form [DS-3053](#) should accompany the application along with a photocopy of the passport. Print form [DS-3053](#) and complete it by hand. If the absent parent is not in the U.S., the form should be notarized at the nearest U.S. Embassy. In special family circumstances form [DS-3055](#) can be used. Print form [DS-3055](#) and complete it by hand.

Lost/Stolen Passport? Submit the form [DS-64](#), [DS-11](#) form and fees regardless of age, and appear in person. Police reports are encouraged for stolen passports.

Tips for a smooth visit at the Consular Section

Please remember not to bring mobile phones or any electronic devices (such as Blackberries, iPods, or smartphones), or food/drinks, as they are not allowed within the Embassy. We also strongly advise that you do not bring large bags, such as backpacks or suitcases to the Embassy as there is no place to store them.

We encourage all U.S. citizens to register with the embassy in order to obtain updated information on local travel and security. To register your visit with the U.S. Embassy in Pristina, please visit: <https://step.state.gov>.

Best regards,

American Citizen Services
Consular Section
United States Embassy Pristina